

## WELLESLEY FREE LIBRARY

### Board of Library Trustee Position Description

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#### **NATURE OF POSITION**

Wellesley Free Library (WFL), like most public libraries in Massachusetts, has a governing board of trustees. Trustees are elected by the registered voters of the municipality. There are six trustees on the Board of Library Trustees.

The Board of Library Trustees provides opportunities for the WFL to fulfill its mission as a community gathering place, a cultural destination, and a gateway to ideas for patrons of all ages and interests.

The Trustees establish goals and policies for the Library, develop the Library's strategic plan, review, approve and advocate for the Library budget, and hire and evaluate the Library director. The Library director supervises the internal management, daily operation and procedures of the library and implements the goals, objectives and policies set by the board. A Trustee board and the Library director work together as partners.

A trustee typically spends several hours per week working on board assignments, attends monthly meetings that alternate between days and evenings, and attends meetings with other Town boards and officials.

#### **DIMENSIONS**

The Wellesley Free Library has three locations - a main library and two branch locations (Hills and Fells) - in addition to its virtual location on the web. Approximately 70 people (37.7 FTE) work at WFL. In FY19, the library circulated 782,598 items while over 36,000 patrons of all ages attended 1,550 library programs and 125 volunteers donated over 7,500 hours of service to the library. In addition to offering print and non-print materials (DVDs, CDs, audio books, Library of Things), the WFL offers access to databases, e-books, digital magazines and downloadable audio. The FY21 budget for the Wellesley Free Library was approximately \$2.7 million. WFL works closely with two supporting organizations, The Wellesley Free Library Foundation and the Friends of the Wellesley Free Library.

#### **QUALIFICATIONS**

- Resident of the Town of Wellesley who is active in the community
- Fearless, flexible and fun
- A passion for and ability to work with people of diverse backgrounds
- Ability to inspire the community
- Ability to collaborate with Town departments